Property Café

Landlord Name(S):

Property Address: **Postcode:**

Your bank details where to send the rent to:

Name on the account:	
Sort Code:	
Account Number:	

Tenant preferences:

Are pets permitted within the lease?	Yes ☐	No ☐	Considered ☐
Are children welcome in the property?	Yes ☐	No ☐	Considered ☐
Do you permit Local housing allowance tenants? E.g Disability benefits, Universal credit, housing benefit.	Yes ☐	No ☐	Considered ☐
Are smokers allowed?	Yes ☐	No ☐	Considered ☐
Are sharer's/Students allowed?	Yes ☐	No ☐	Considered ☐

Compliance certificates:

Do you require a new energy performance certificate	Yes ☐	No ☐
Do you require a new landlord gas safety certificate	Yes ☐	No ☐
Do you require a new electrical safety certificate	Yes ☐	No ☐

Property Safety:

Do you require a new carbon monoxide alarm?	Yes ☐	No ☐
Do you require a new smoke alarm?	Yes ☐	No ☐
Do you require any Portable appliance testing?	Yes ☐	No ☐
Do you require any legionella testing?	Yes ☐	No ☐

The Property Ombudsman SALES
The Property Ombudsman LETTINGS
arla | propertymark PROTECTED
propertymark CLIENT MONEY PROTECTION

Property features:

Is a satellite dish fitted?	Yes ☐	No ☐
Is there a live broadband/ phone line?	Yes ☐	No ☐
Are curtains poles/pictures allowed to be hung?	Yes ☐	No ☐
Is anything else included in the rent? i.e. gardener, window cleaning.	Yes ☐	No ☐
We require a set of keys for each tenant, do you have sufficient keys?	Yes ☐ Please get keys cut ☐	No ☐
Please specify if there are any restrictions on the property:		
If applicable, Who is the block management company? Please supply contact information:		
Is anything else included in the rent, i.e. water?	Yes ☐	No ☐

Utilities:

Who is the Gas Supplier?		Where is the Gas meter located?	
Who is the Electric Supplier?		Where is the Electricity meter located?	
Who is the Water and sewage supplier?		Where is the water meter located?	

Who is responsible for the Council Tax?	Tenant ☐	Landlord ☐
Who is responsible for the Electricity Supply?	Tenant ☐	Landlord ☐
Who is responsible for the Gas Supply (Where applicable)	Tenant ☐	Landlord ☐
Who is responsible for the Water supply?	Tenant ☐	Landlord ☐

Property Maintenance:

Do you have any preferred contractors? *All contractors must supply a copy of their public liability insurance*	

Declaration: I declare that the information I have provided above is, to the best of my knowledge, accurate and true.

Name:	Date:	Signature: